

## Whittington Parish Council

**DRAFT Minutes Parish Council Meeting Monday 20<sup>th</sup> March 2023 at 7.00pm**

*Preceded by a Public Meeting at 6.45pm in Whittington Village Hall*

1 member of public present. The following items were discussed: Clarification requested regarding recent amendments on planning application 23/00093/VCN Dragons Head Hotel; Potholes and collapsed manholes in village and towards Kirkby Lonsdale; Average speed cameras being implemented on A683 potential problem on B6254.

Clerk: Gillian Newton, 14 Marton Drive, Bare, Morecambe, LA4 6RB. 07773678608 [gillianhodgson6@gmail.com](mailto:gillianhodgson6@gmail.com)

Agenda & Full Minutes of meetings available on the noticeboard, by request from the Clerk and Lancaster City Council <https://committeeadmin.lancaster.gov.uk/ecCatDisplay.aspx?sched=doc&cat=13179&path=13175,13177>

Audit details by request and Lancaster City Council

<https://committeeadmin.lancaster.gov.uk/ecCatDisplay.aspx?sched=doc&cat=13177>

Present at the meeting: Cllrs Colin Hall, Iain Sutherland, Malcolm Fell, Louise Morgan, David Hutton, City Cllr Ross Hunter and the Clerk, Gillian Newton. No members of the public attended the PC meeting.

1627 No apologies for absence were received..

1628 Minutes of the Parish Council meeting held on Monday 16<sup>th</sup> January 2023 were read and agreed as a true record and signed by Cllr Hall.

1629 Clerk's report – Buckingham Palace Garden Party nomination forwarded to LALC. Interests and Pecuniary Interests form for Cllr Hutton posted to Lancaster Town Hall. Clerks and Councils Direct newsletter Issue 146 March.

1630 **PACT.** No crimes reported during December or January.

Lancashire Constabulary representative PC 3511 James Hodgson, Lancaster, Lune Valley Rural Areas. <https://doitonline.lancashire.police.uk/ContactAnOfficer/Create?collarNumber=3511&firstName=James&lastName=Hodgson> The link to local crime figures available at <https://www.police.uk/pu/your-area/lancashire-constabulary/upper-lune-valley/?tab=CrimeMap> Tel: 101 for non-emergencies, or from an internet connected mobile, 112. Download <https://what3words.com/about-us/> to identify your exact location eg: bus stop at village hall is **surprises:splashes:printers**

### **1631 Finance**

- a) Bank reconciliation
- b) CHEQUE 668 **CANCELLED** – HMRC penalties for not recording “nil returns” cancelled.
- c) Notification of cancellation of penalties from HMRC PAYE for May, June, July, August, September, October, November and December following an appeal made in February 2023. £860.24 paid in penalties, fines and interest since September.
- d) CHEQUE 669 £21.89 G.Newton Clerk's expenses, stationery and parking. Agreed by Cllrs
- e) Automated credit £200 from Whittington Hall re: Shooting rights 16/01/23
- f) Change of signatory mandate to include Cllr Hutton not yet completed online, request in person.
- g) Standing Order arranged with Nat West for quarterly payments of PAYE agreed by Cllrs
- h) Authorisation for Christian Douglass Accountants Ltd to endorse PAYE with HMRC at cost of £10 monthly agreed by Cllrs
- i) 6<sup>th</sup> April quarterly standing order Clerk's wages £350.00
- j) Thanks to Anne and Ruth for submitting PAYE returns since 2012. Anne happy to continue to audit accounts annually.
- k) Additional to agenda CHEQUE 670 £2.08 C.Hall expenses stationery, agreed by Cllrs
- l) Additional to agenda CHEQUE 671 £50.00 C.Hall xmas tree, agreed by Cllrs

## 1632 Planning

- a. **22/01323/FUL** Conversion of existing outbuilding into bathroom, creation of new vehicle access and associated landscaping for Mr Jonathan Earl, 2 Church Hill, Church Street, Whittington, LA6 2NS **Amendments 02/11/2022 Application permitted.**
- b. **23/00085/FUL and 23/00086/LB** Change of use and conversion of agricultural building into 2 dwellings (C3), change of use of agricultural land to domestic gardens and car parking, demolition of existing agricultural buildings to rear and alterations to access. Listed Building application for the demolition of existing lean to and cattle building, partial rebuild of external walls, installation of a replacement roof, new rooflights, flues to roof, insertion of new window openings, installation of cladding to part of rear and side elevation and internal alterations to include construction of floors and alterations to internal walls for Mr and Mrs Rob and Helen Mackereth, Low Hall Farm, Main Street, Whittington, LA6 2NY **Awaiting decision**
- c. **23/0019/TCA** Works to trees T1 and T2 Sycamore, T4 Sycamore and T5 & T6 reduce for Mr Julian McCormick, 2 Rectory Gardens, Church St, Whittington, LA6 2NS **Awaiting decision.**
- d. **23/00003/HAS** Appeal under S78 against refusal of a householder application 22/00771/FUL – Erection of a carport, Simon Morgan, Newton Green Barn, Docker Lane, Newton, LA6 2PA **Appeal in progress.**
- e. **23/00093/VCN** Demolition of outbuildings, conversion of barn to dwelling, erection of 3 dwellings with associated landscaping, parking and alterations to the existing access and erection of a first floor side extension over existing pub (pursuant to the variation of conditions 10, 15 and 20 on approved application 18/00567/FUL to remove the requirements to undertake works associated with the public house prior to the commencement of the three dwellings and to allow the residential use of the barn independently of the public house and the variation of condition 15 to remove reference to condition 10 and the public house) for Mr Simon Nutter, Dragons Head Hotel, Main Street, Whittington, LA6 2NY **Amendments 14/02/23 Awaiting decision**

Planning applications available for public viewing at <http://planapps.lancaster.gov.uk/publicaccess/>

Asset of Community Value Application Dragons Head Hotel, Main Street, Whittington, LA6 2NY **Agreed**

## 1633 Correspondence

**LALC/NALC** Training courses, zoom and e-learning, available, circulated electronically.

### Lancaster City Council

Parish Council ELECTIONS 4<sup>th</sup> May 2023. Candidate and agent briefing in Lancaster Town Hall at 7pm Monday 6<sup>th</sup> March attended by the Clerk. Nomination forms by request from the Town Hall from Tuesday 7<sup>th</sup> March between 9am and 1pm or available at <https://www.electoralcommission.org.uk/> . Nomination **hand delivered** to Lancaster Town Hall BY **4pm Tuesday 4<sup>th</sup> April**. The cost of the election, to the Parish Council, will be £120. Please note, ALL voters are required to have photo ID, Please refer to <https://www.electoralcommission.org.uk/i-am-a/voter/voter-id/accepted-forms-photo-id> If electors have NONE of the identified 23 accepted forms of ID then a Voter Identification Certificate available FREE <https://www.gov.uk/apply-for-photo-id-voter-authority-certificate> Eligible electors for Whittington Parish is currently 295. Please update the electoral register with Lancaster City Council

**Lancashire County Council** Consumer Alerts for March circulated electronically and published on the noticeboard. Parish and Town Council Newsletter for January circulated electronically and available upon request. ReportIt changed to “Love Clean Streets”. Download the app and register in order to report faults. Renew your NOW card posters displayed on noticeboards Traffic issues

<https://www.lancashire.gov.uk/roads-parking-and-travel/report-it/> B6254 condition between Whittington and Kirkby Lonsdale ReportIt W755897 and Email to County Cllr Maxwell-Scott; Manhole near Tebay House ReportIt W756008; Lune Valley Ramble footpath and banking collapsed. Electronic communication update. Contact 3 villages Email [wagtailnews@gmail.com](mailto:wagtailnews@gmail.com) Subscribe to WhittingtonNews online blog, send contact details to [whittingtonparish@gmail.com](mailto:whittingtonparish@gmail.com) His Majesty King Charles III's Coronation Saturday 6<sup>th</sup> May; Street

Party arrangements - Coronation Big Lunch Sunday 7<sup>th</sup> May; Big Help Out Bank Holiday Monday 8<sup>th</sup> May. Parish Council involvement two raffle prizes donated and a bouncy castle hire. Coronation mugs to be purchased by Village Hall Committee. Lancashire Best Kept Village, entry fee £25, Cllrs agreed not to enter the competition this year. Cllr Morgan's resignation accepted and thanked for her involvement over the years. Cllr Fell to investigate the proliferation of weeds in the village.

Date of next meeting **Monday 15<sup>th</sup> May** in Whittington Village Hall at **7.00 pm**

Annual Parish Assembly

Followed by Annual Parish Council Meeting

Followed by a Parish Council Meeting

Dates of future meetings 2023 to start 7.00pm prompt in Whittington Village Hall

*Preceded by an open public meeting at 6.45pm*

Mondays 17<sup>th</sup> July; 18<sup>th</sup> September; 20<sup>th</sup> November

<u>Cheques this month</u>	£
669 G,Newton expenses	21.89
670 C.Hall expenses stationery	2.08
671 C.Hall xmas tree	50.00

*Cheques signed by Cllrs Sutherland and Fell*